
RESIDENT LOUNGE ROOM RESERVATION AGREEMENT

This Resident Lounge Room Reservation Agreement ("Agreement") is made and entered into on this ____ day of _____, _____, by and between San Madera the Gardens Condominium Association ("Association") and the undersigned renter ("Renter").

1. Rental Information:

- **Rental Hours:** 10:00 AM to 11:00 PM for not more than four (4) hours.
- **Maximum Occupancy:** 30 persons. If exceeded all occupants will be escorted out and the security deposit is forfeited.
- **Address:** 11910 Kew Gardens Ave., Palm Beach Gardens

2. Use of Premises:

- Reservations are restricted to Residents, in good standing, over the age of 21.
- Renter agrees to use the Resident Lounge solely for the purpose of hosting a private event.
- Renter acknowledges that other condominium owners and residents have the right to access and use common areas of the Clubhouse at all times.
- Attendees are **strictly prohibited** from using the pool, spa, business room, gym or billiard room during the rental period.

3. Rental Fees and Security Deposit:

- Rental Fee: \$400
- Security Deposit: \$250
- Date requested: _____
- Time of event: _____ AM / PM to _____ AM / PM
- The security deposit will be returned within five (5) days after the event, provided there is no damage to the Resident Lounge or violation of this Agreement.
- Will there be entertainment? _____ If yes provide Certificate of Insurance for vendor.
- Will the kitchen facility be used? _____
- Will the event be catered? _____ If yes provide Certificate of Insurance for vendor.

4. Rules and Regulations:

- Renter is responsible for ensuring that all guests comply with Resident Lounge rules and regulations.
- Renter must leave the Resident Lounge in a clean and orderly condition.
- All trash must be removed and disposed of properly. Two Garbage cans are provided.
- Noise levels must be kept at a reasonable volume and shall not disturb others.
- No illegal activities, smoking, or open flames are permitted inside the Resident Lounge.
- Alcohol consumption is allowed only in compliance with local laws and regulations.
- Renter must hire security and secure event insurance if alcohol will be served.
- Decorations may not be affixed to walls. If violated security deposit will be forfeited.

5. Liability and Indemnification:

- Renter assumes full responsibility for any damages, losses, or injuries occurring during the rental period.
- Renter agrees to indemnify and hold harmless the Association, its board members, and management from any claims, liabilities, or damages arising from the event.

6. Cancellation Policy:

- Cancellations must be made at least five (5) days in advance to receive a full refund of the rental fee.

SAN MATERA THE GARDENS CONDOMINIUM ASSOCIATION, INC.

11910 Kew Gardens Avenue
Palm Beach Gardens, Florida 33410
(561) 694-5965

Acknowledgment and Agreement: By signing below, Owner / Renter acknowledges that they have read, understood, and agree to comply with the terms and conditions set forth in this Agreement.

Resident's Name: _____

Resident's Address: _____

Resident's Contact Information: _____

Date: _____ **Resident's Signature:** _____

Association Representative Name: _____

Date: _____ **Association Representative Signature:** _____

CHECKLIST:

_____ Rental Fee Received

_____ Security Deposit Received

_____ Certificate of Insurance from all vendors with Association named as an additional insured.

_____ Event Insurance if alcohol will be served

_____ Proof of outside security if alcohol will be served.