

# VOTING CERTIFICATE

To the Secretary of San Matera, the Gardens Condominium Association, Inc. (the "Association")

THIS IS TO CERTIFY that the undersigned, constituting all of the record owners of Unit No. \_\_\_\_\_, located at \_\_\_\_\_, have designated \_\_\_\_\_ (Name of Voting Representative) as their representative to cast all votes and to express all approvals that such owners may be entitled to cast or express at all meetings of the membership of the Association and for all other purposes provided by the Declaration of Condominium and the Articles and By-Laws of the Association.

The following examples illustrate the proper use of this Certificate: (review footnotes at bottom of page)

- (1) Unit owned by John Doe and his brother, Jim Doe. Voting Certificate may be provided designating either John or Jim as the Voting Representative (NOT A THIRD PERSON).<sup>1</sup>
- (2) Unit owned by A1A Corporation, Inc., a corporation. Voting Certificate must be filed designating person entitled to vote, signed by President or Vice-President of Corporation, and attested by Secretary or Assistant Secretary of Corporation.
- (3) Unit owned by John Jones only. No Voting Certificate required.
- (4) Unit owned by John and Jane Doe, husband, and wife. Voting Certificate may be provided.<sup>2</sup>(Only one Owner is designated as the voter)

This Certificate is made pursuant to the Declaration of Condominium and By-Laws and shall revoke all prior Certificates and be valid until revoked by a subsequent Certificate.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_ Owner \_\_\_\_\_ Owner

\_\_\_\_\_ Owner \_\_\_\_\_ Owner

\_\_\_\_\_ Owner \_\_\_\_\_ Owner

NOTE: This form is not a proxy and should not be used as such.

<sup>1</sup>You may but are not required to file a Voting Certificate. In the absence of a Voting Certificate, however, where there is dispute between the unit owners as to the manner in which a vote shall be cast, no vote shall be accepted.

<sup>2</sup>designate one of the joint owners of the unit as the Voting Representative, not a third person.